

2013

CERTIFICATE

To the Clerk of Dickinson, State of Kansas

We, the undersigned, officers of

Manchester

- certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the maximum expenditure for the various funds for the year 2013; and
(3) the Amount(s) of 2012 Ad Valorem Tax are within statutory limitations.

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			Budget Authority for Expenditures	Amount of 2012 Ad Valorem Tax	County Clerk's Use Only
Computation to Determine Limit 1 2013		2			
Allocation of MVT, RVT, and 16 20M Veh Tax		3			
Schedule of Transfers		4			
Statement of Indebtedness		5			
Statement of Lease-Purchases		6			
Fund	K.S.A.				
General	12-101a	7	24,662	3,958	
Debt Service	10-113				
Special Highway			3,150		
Water			26,436		
Sewer			16,075		
Dog Tags			350		
Non-Budgeted Funds					
Totals	xxxxxx		70,673	3,958	
Is an Ordinance required to be passed, published, and attached to the budget?			Yes	County Clerk's Use Only	
Budget Summary		0			
Neighborhood Revitalization					

Nov 1, 2012 Total Assessed Valuation

Assisted by: _____

 Address: _____

 Email: _____

[Handwritten Signature]

Date Attested: Sept 26 2012
Barbara M Jones
 County Clerk

 Governing Body

Manchester

2013

Computation to Determine Limit for 2013

		Amount of Levy
1. Total Tax Levy Amount in 2012 Budget	+ \$	<u>3,899</u>
2. Debt Service Levy in 2012 Budget	- \$	<u>0</u>
3. Tax Levy Excluding Debt Service	\$	<u>3,899</u>
2012 Valuation Information for Valuation Adjustments:		
4. New Improvements for 2012 :	+ _____	0
5. Increase in Personal Property for 2012 :		
5a. Personal Property 2012	+ _____	1,265
5b. Personal Property 2011	- _____	1,318
5c. Increase in Personal Property (5a minus 5b)	+ _____	0
		(Use Only if > 0)
6. Valuation of annexed territory for 2012 :		
6a. Real Estate	+ _____	0
6b. State Assessed	+ _____	0
6c. New Improvements	- _____	0
6d. Total Adjustment (Sum of 6a, 6b, and 6c)	+ _____	0
7. Valuation of Property that has Changed in Use during 2012 :	+ _____	343
8. Total Valuation Adjustment (Sum of 4, 5c, 6d & 7)		<u>343</u>
9. Total Estimated Valuation July 1, 2012	<u>157,376</u>	
10. Total Valuation less Valuation Adjustment (9 minus 8)		<u>157,033</u>
11. Factor for Increase (8 divided by 10)		<u>0.00218</u>
12. Amount of Increase (11 times 3)	+ \$	<u>9</u>
13. Maximum Tax Levy, excluding debt service, without an Ordinance (3 plus 12)	\$	<u>3,908</u>
14. Debt Service Levy in this 2013 Budget		<u>0</u>
15. Maximum levy, including debt service, without an Ordinance (13 plus 14)		<u>3,908</u>

If the 2013 budget includes tax levies exceeding the total on line 15, you must adopt an ordinance to exceed this limit, publish the ordinance, and attach a copy of the published ordinance to this budget.

Manchester

2013

Allocation of Motor (MVT), Recreational (RVT), 16/20M Vehicle Tax

Budgeted Funds for 2012	Budget Tax Levy Amount for 2011	Allocation for Proposed Year 2013		
		MVT	RVT	16/20M Veh
General	3,899	1,337	0	0
TOTAL	3,899	1,337	0	0

County Treas Motor Vehicle Estimate 1,337

County Treasurers Recreational Vehicle Estimate 0

County Treasurers 16/20M Vehicle Estimate 0

Motor Vehicle Factor 0.34291

Recreational Vehicle Factor 0.00000

16/20 Vehicle Factor 0.00000

Manchester

2013

Schedule of Transfers

Expenditure Fund Transferred From:	Receipt Fund Transferred To:	Actual Amount for 2011	Current Amount for 2012	Proposed Amount for 2013	Transfers Authorized by Statute
Totals		0	0	0	
Adjustments*					
Adjusted Totals		0	0	0	

*Note: Adjustments are required only if the transfer is being made in 2012 and/or 2013 from a non-budgeted fund.

STATEMENT OF INDEBTEDNESS

Type of Debt	Date of Issue	Date of Retirement	Interest Rate %	Amount Issued	Beginning Amt Outstanding Jan 1, 2012	Date Due		Amount Due 2012		Amount Due 2013	
						Interest	Principal	Interest	Principal	Interest	Principal
General Obligation:											
Total G.O. Bonds					0			0	0	0	0
Revenue Bonds:											
Total Revenue Bonds					0			0	0	0	0
Other:											
Total Other					0			0	0	0	0
Total Indebtedness					0			0	0	0	0

Manchester

2013

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget General	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Unencumbered Cash Balance Jan 1	3,532	4,260	8,670
Receipts:			
Dickinson County	4,295	3,899	XXXXXXXXXXXX
Interest	26	30	30
Resources	1,169	0	1,337
			0
			0
			0
			0
			0
State of Kansas	6,084	7,000	7,000
Tax		2,101	2,000
Westar	2,909	2,909	1,667
In Lieu of Tax (IRB)	0	0	
Interest on Idle Funds	0	0	
Miscellaneous	0	0	
Does miscellaneous exceed 10% of Total Re			
Total Receipts	14,483	15,939	12,034
Resources Available:	18,015	20,199	20,704
Expenditures:			
Capital Outlay			12,740
Propane	596	200	200
Contract Labor	3,264	2,500	2,500
Flower Box	35	70	35
Abilene Printing	58	50	50
Twin Valley	217	217	217
Electric	2,904	3,000	3,000
IRS	821	0	0
Bank Box	30	30	30
Wages	2,700	2,800	3,000
Smart Insurance	1,128	1,200	1,300
Account Receivable	50	50	50
Pioneer	57	70	70
M.K.C.	651	600	600
Abilene Rental	39	30	30
Deposit Correction	20	0	20
Checks	78	0	78
Salina Blue Printing	27	0	30
USPS	9	0	0
Envronline	569	500	500
Alco	231	200	200
Computer Outlet	259	0	0
Dickinson County	12	12	12
Neighborhood Revitalization Rebate			
Miscellaneous			
Does miscellaneous exceed 10% of Total Ex			
Total Expenditures	13,755	11,529	24,662
Unencumbered Cash Balance Dec 31	4,260	8,670	XXXXXXXXXXXX
2011 2012 Budget Authority Amount:	18,900	16,407	XXXXXXXXXXXX
Non-Appropriated Balance			
Total Expenditure Non-Appr Balance			24,662
Tax Required			3,958
* Delinquent Comp Rate:			0.0%
Amount of 2012 Ad Valorem Tax			3,958

Manchester

2013

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Special Highway			
Unencumbered Cash Balance Jan 1	1,544	1,062	817
Receipts:			
State of Kansas Gas Tax	2,867	2,740	2,544
County Transfers Gas		0	0
Resources	1,166	260	456
Interest on Idle Funds	5	5	5
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Receipts	4,038	3,005	3,005
Resources Available:	5,582	4,067	3,822
Expenditures:			
Orielly	224	200	200
MKC	794	500	500
Propane	224	0	0
Contract Labor	2,309	2,000	2,000
Pioneer	263	200	200
Don's Tire	91	100	0
Salina Supply	191	200	200
Sellers	336	0	0
Electric	38	0	0
Noxious Weed	50	50	50
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	4,520	3,250	3,150
Unencumbered Cash Balance Dec 31	1,062	817	672
2011 2012 Budget Authority Amount:	4,604	3,383	

Adopted Budget	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Water			
Unencumbered Cash Balance Jan 1	6,944	9,307	17,878
Receipts:			
Resortres	1,169	2,000	0
Interest	5	7	7
Receipts:	14,747	18,000	20,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total R			
Total Receipts	15,921	20,007	20,007
Resources Available:	22,865	29,314	37,885
Expenditures:			
Propane Central	225	200	200
Contract Labor	3,496	3,500	3,500
RWD # 1	6,372	5,000	5,000
Abilene Print	15	20	20
Abilene Reflector	19	20	20
Electric	494	300	300
Kansas Dept of Revenue	131	200	200
Meter Readings Sample	720	600	600
Parts	583	500	500
NCPC Dues	25	25	25
Kansas Dept of Labor	135	135	135
KDHE	316	300	300
M.K.C.	41	50	50
Accounts Receivable	25	25	25
Kansas League of Municipalities	36	36	36
Rt Check Charge	226	100	100
University of Kansas	75	75	75
Envirofine	569	300	300
Kansas Rural Water	55	50	50
Capital Outlay			15,000
Miscellaneous			
Does miscellaneous exceed 10% of Total E			
Total Expenditures	13,558	11,436	26,436
Unencumbered Cash Balance Dec 31	9,307	17,878	11,449
2011 2012 Budget Authority Amount:	15,000	21,439	

2013

Manchester

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Sewer			
Unencumbered Cash Balance Jan 1	1,943	5,674	8,639
Receipts:			
Charges to Customers	7,905	9,000	10,000
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total F			
Total Receipts	7,905	9,000	10,000
Resources Available:	9,848	14,674	18,639
Expenditures:			
Contracted Labor	1,856	2,500	4,000
Propane Central	314	100	100
Utilities	589	650	650
Return Checks	21	40	40
Deposit Refund	20	40	40
Parts & Repairs	432	500	1,000
Abilene Printing	15	20	60
Environment	742	2,000	3,000
Permit	185	185	185
Capital Outlay			7,000
Miscellaneous			
Does miscellaneous exceed 10% of Total F			
Total Expenditures	4,174	6,035	16,075
Unencumbered Cash Balance Dec 31	5,674	8,639	2,564
2011 2012 Budget Authority Amount:	8,900	9,778	

Adopted Budget	Prior Year Actual for 2011	Current Year Estimate for 2012	Proposed Budget Year for 2013
Dog Tags			
Unencumbered Cash Balance Jan 1	394	449	318
Receipts:			
Charges to Customers	55	80	80
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% of Total F			
Total Receipts	55	80	80
Resources Available:	449	529	398
Expenditures:			
Supplies	0	0	0
Saso	0	211	350
Miscellaneous			
Does miscellaneous exceed 10% of Total F			
Total Expenditures	0	211	350
Unencumbered Cash Balance Dec 31	449	318	48
2011 2012 Budget Authority Amount:	487	533	

2013

NOTICE OF BUDGET HEARING

The governing body of

Manchester

will meet on September 14, 2012 at 6:00 p.m. at City Hall for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.

Detailed budget information is available at City Hall and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2013 Expenditures and Amount of Current Year Estimate for 2012 Ad Valorem Tax establish the maximum limits of the 2013 budget.
Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2011		Current Year Estimate for 2012		Proposed Budget for 2013		
	Expenditures	Actual Tax Rate*	Expenditures	Actual Tax Rate*	Budget Authority for Expenditures	Amount of 2012 Ad Valorem Tax	Estimate Tax Rate*
General	13,755	25.923	11,529	25.046	24,662	3,958	25.150
Debt Service							
Special Highway	4,520		3,250		3,150		
Water	13,558		11,436		26,436		
Sewer	4,174		6,035		16,075		
Dog Tags			211		350		
Non-Budgeted Funds	5,125						
Totals	41,132	25.923	32,461	25.046	70,673	3,958	25.150
Less: Transfers	0		0		0		
Net Expenditure	41,132		32,461		70,673		
Total Tax Levied	3,899		3,899		xxxxxxxxxxxxxx		
Assessed Valuation	150,409		155,674		157,376		

Outstanding Indebtedness,

January 1,	2010	2011	2012
G.O. Bonds	0	0	0
Revenue Bonds	0	0	0
Other	0	0	0
Lease Purchase Principal	0	0	0
Total	0	0	0

*Tax rates are expressed in mills

City of Manchester

City Official Title: City Clerk

Input sheet for City.XLS budget form

Enter City Name (City of)

Manchester

Enter County Name followed by "County"

Dickinson

Enter year being budgeted (YYYY)

2013

Enter the following information from the sources shown. This information will be entered on the budget forms in the appropriate locations. If any of the numbers are wrong, change them on this input sheet

Note: All amounts are to be entered in as whole numbers only.

The input for the following comes directly from the 2012 Budget, Certificate Page:

If amended, then use the amended figures.

Fund Names:	Statute	2012 *Expenditures*	2011 Ad Valorem Tax
General	12-101a	16,407	3,899

Fund name for all funds with a tax levy:

Total Ad Valorem Tax Levy Funds for 2012 Budgeted Year 3,899

Other (non-tax levy) fund names:

Special Highway	3,383
Water	21,439
Sewer	9,778
Dog Tags	533

Single No Tax Levy Fund:

	51,540

Total Expenditures for 2012 Budgeted Year

Non-budgeted funds:

1	Street Improvement
2	Water Tower Improvement
3	Special Hwy
4	
5	

The input for the following comes directly from the 2012 Budget, Budget Summary Page

2010 Tax Rate
(2011 Column)

General	25.923
0	
0	
0	
0	
0	
0	

Total

25.923

Total Tax Levied (2011 budget column)

3,899

Assessed Valuation (2011 budget column)

150,409

Note: All amounts are to be entered in as whole numbers only.

From the County Clerks Budget Information

Total Assessed Valuation for 2012	157,376
New Improvements for 2012	0
Personal Property excluding oil, gas, and mobile homes - 2012	1,265
Territory Added: (Current Year Only)	
Real Estate	0
State Assessed	0
New Improvements	0
Property that has changed in use for 2012	343
Personal Property excluding oil, gas, and mobile homes- 2011	1,318
Gross earnings (intangible) tax estimate for 2013	0
Neighborhood Revitalization	0

Actual Tax Rates for the 2012 Budget:

Fund	Rate
General	25.046
0	
0	
0	
0	
0	
0	
Total	25.046

Final Assessed Valuation from the November 1, 2011 Abstract **155,674**

From the County Treasurer's Budget Information - Budget Year Estimates

Motor Vehicle Tax Estimate	1,337
Recreational Vehicle Tax Estimate	
16/20 M Vehicle Tax	
LAVTR	
City and County Revenue Sharing	

Computation of Delinquency

Actual Delinquency for 2010 Tax - (rate .01213 = 1.213%, key in 1.2)	4.0%
Delinquency % used in this budget will be shown on all fund pages with a tax levy**	

****Note:** The delinquency rate can be up to 5% more than the actual delinquency rate from the previous year.

From the League of Municipalities' Budget Tips (Special City and County Highway Fund)

2013 State Distribution for Kansas Gas Tax	2,544
2013 County Transfers for Gas***	0
Adjusted 2012 State Distribution for Kansas Gas Tax	2,740
Adjusted 2012 County Transfers for Gas***	

Note: Only used when a portion of the County monies are unincorporated to the Cities under the provisions of K.S.A. 79-3425c

From the 2011 Budget Certificate Page

Funds	2011 Expenditure Amounts Budget Authority
General	18,900
0	
0	
0	
0	
0	
0	
Special Highway	4,604
Water	15,000
Sewer	8,900
Dog Tags	487
0	
0	
0	

Note: If the 2011 budget was amended, then the expenditure amounts should reflect the amended expenditure amounts.

ORDINANCE NUMBER 2012-2

AN ORDINANCE ATTESTING TO AN INCREASE IN TAX REVENUES FOR BUDGET YEAR 2013 FOR THE Manchester

WHEREAS, the Manchester must continue to provide services to protect the health, safety, and welfare of the citizens of this community; and

WHEREAS, the cost of providing essential services to the citizens of this city continues to increase.

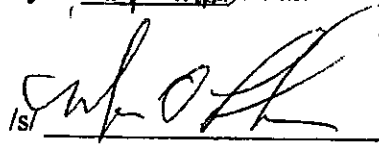
NOW THEREFORE, be it ordained by the Governing Body of the Manchester:

Section One. In accordance with state law, the Manchester has scheduled a public hearing and has prepared the proposed budget necessary to fund city services from January 1, 2013 until December 31, 2013.

Section Two. After careful public deliberations, the governing body has determined that in order to maintain the public services that are essential for the citizens of this city, it will be necessary to budget property tax revenues in an amount exceeding the levy in the 2012 budget.

Section Three. This ordinance shall take effect after publication once in the official city newspaper.

Passed and approved by the Governing Body on this 14th day of September, 2012.


Mayor

ATTEST: /s/


City Clerk

(SEAL)

DATE	INCHES	LINES
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
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18		
19		
20		
21		
22		
23		
24		
25		
26		
27		
28		
29		
30		
31		
TOTAL		

Abilene, Kansas, September 4, 2012

City Clerk Manchester

204 Main St.

Manchester, Ks. 67410

In Account With

Abilene Reflector-Chronicle

ACCOUNT Legal Publication

MONTH OF September 2012

TOTAL INCHES RATE

TOTAL LINES RATE

NOTICE OF BUDGET HEARING

City of Manchester, Dickinson Co., Kansas

First Published Tuesday, September 4, 2012

62 lines 1 time

\$29.82

(First Published in the Abilene Reflector Chronicle, Tuesday, September 4, 2012)

NOTICE OF BUDGET HEARING

The Governing Body of MANCHESTER will meet on the 14th day of September, 2012, at 6:00 p.m. at CITY HALL for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax. Detailed budget information is available at City Hall and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2013 Expenditures and Amount of 2012 Ad Valorem Tax establish the maximum limits of the 2013 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual 2011		Current Yr. Est. for 2012		Proposed Budget Yr. for 2013		
	Exp.	Actual Tax Rate*	Exp.	Actual Tax Rate*	Budget Auth. for Exp.	Amt. of '12 Ad Val. Tax	Actual Tax Rate*
General	13,754	25.923	11,529	25.046	24,682	3,958	25.149
Sp. Hwy.	4,520		3,250		3,150		
Water	13,559		11,436		26,436		
Sewer	4,175		6,035		16,057		
Dog			211		350		
Non-Budg.							
Funds	5,125						
Totals	41,133	25.923	32,461	25.046	70,673	3,958	25.149
Net Exp.	41,133		32,461		70,673		
Total Tax							
Levied	3,899		3,899				
Assessed							
Val.	150,409		155,674		157,376		

*Tax Rates are expressed in mills

MARGRET JAMISON
City Clerk, Treasurer

AFFIDAVIT OF PUBLICATION

STATE OF KANSAS
DICKINSON COUNTY } ss.

Dave Bergmeyer being first duly sworn, deposes and says:

That he is an officer of the Reflector-Chronicle Publishing, Inc. publisher of THE ABILENE REFLECTOR-CHRONICLE, a daily newspaper printed in the State of Kansas, and published in and of general circulation in Dickinson County, Kansas, with a general paid circulation on a monthly basis, and that said newspaper is not a trade, religious or fraternal publication.

Said newspaper is a daily published at least 50 times a year; has been so published continuously and uninterruptedly in said county and state for a period of more than five years prior to the first publication of said notice; and has been admitted at the post office of Abilene, in said county, as a second class matter.

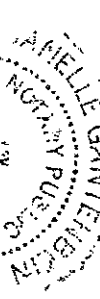
That the attached notice is a true copy thereof and was published in the regular and entire issue of said newspaper for one consecutive weeks, the first publication thereof being made as aforesaid on the day of 19th September, 20 12 with subsequent publications being made on the following dates:

20, 20
20
20

Printer's Fee \$ 19.72

Subscribed and sworn to before me this 20 day of

September, 20 12



Janelle Grant-Elmer
Notary Public

My commission expires Jan. 11, 2015

Approved: _____

Judge: _____

First Published in the Abilene Reflector-Chronicle, Wednesday, September 12, 2012.

ORDINANCE NO. 2012-22
AN ORDINANCE ATTESTING TO AN INCREASE IN TAX REVENUES FOR BUDGET YEAR 2013 FOR MANCHESTER

WHEREAS, the city of Manchester wishes to continue to provide services to protect the health, safety, and welfare of the citizen of this community; and

WHEREAS, the cost of providing essential services to the citizens of this city continues to increase;

NOW, THEREFORE, be it ordained by the Governing Body of the city of Manchester, Section One, in accordance with state law, the city of Manchester has scheduled a public hearing and has prepared the proposed budget necessary to fund city services from January 1, 2013, until December 31, 2013.

Section Two. After careful public deliberations, the governing body has determined that in order to maintain the public services that are essential for the citizens of this city, it will be necessary to budget property tax revenues in an amount exceeding the levy in the 2012 budget.

Section Three. This ordinance shall take effect after publication once in the official city newspaper.

Passed and approved by the Governing Body on this 14th day of September, 2012.

ATTEST: MARVIN FLORA Mayor
MARGARET JAMISON City Clerk